



Comhairle Chontae na Gaillimhe
Galway County Council

Applications are invited from suitably qualified persons for inclusion on a panel for the following post from which temporary vacancies arising during the lifetime of the panel may be filled:

Tenancy Sustainment Officer (1 Year Contract)

Each candidate must, on the latest date for receipt of completed application forms:

- a) Hold a Social Care third level qualification and/or relevant equivalent third level qualification
- b) Have experience of homeless services or relevant equivalent.

The Ideal Candidate shall:

- Have experience of homeless services or relevant equivalent.
- Have a good working knowledge of the background to and policies which govern the provision of social housing in Ireland including social and welfare rights and entitlements.
- Have strong interpersonal, communication, organisational and negotiating skills and be capable of representing the Council in a professional and credible manner.
- Be self-motivated with ability to work on own initiative and ability to work as part of a team.
- Excellent record keeping skills.
- Excellent IT skills.
- Solutions focused working approach.
- Experience of dealing with aggression and / or challenging behavior.
- Have an ability to work in direct contact with a diverse range of external agencies and organisations.
- Candidates must hold a clean, current, Class B Driving Licence and will be required to have access to his/her own car.

Salary: €51,210 - € 61,252

Candidates may be shortlisted for interview on the basis of information supplied with the application form.

Application forms and further details of this post are available on our website at www.galway.ie, or may be obtained by contacting the Human Resources Department, Galway County Council, Áras an Chontae, Prospect Hill, Galway – Tel; 091 509303, e-mail

hr@galwaycoco.ie. Closing date for receipt of completed application forms is **4.00p.m. on Thursday 27th March, 2025**

E. Ruane, Director of Services.

GALWAY COUNTY COUNCIL IS AN EQUAL OPPORTUNITIES EMPLOYER